Your group members will not see your evaluation; please answer the questions below honestly.

**Due:** Friday, April 13, beginning of class

**I. Evaluating Tasks’ Assignments**
List your group members below (include yourself), and explain
- what tasks your group assigned each member
- what tasks each member completed (Note: Do NOT simply write “all”)

If a group member didn't carry out his/her assignments, say so. Likewise, if a group member did much more than required, detail that also.

<table>
<thead>
<tr>
<th>Group Member</th>
<th>Tasks Assigned</th>
<th>Tasks Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
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<tr>
<td>4.</td>
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</tbody>
</table>
II. Evaluating Your Group's Work Habits
Evaluate your group according to the following statements, using the following scale:

<table>
<thead>
<tr>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excellent/Completely Agree</td>
<td>Good/Mostly Agree</td>
<td>Fair/Agree</td>
<td>Poor/Mostly Disagree</td>
<td>Bad/Disagree Completely</td>
</tr>
</tbody>
</table>

1. We appointed (consciously or not) an effective group manager _____________________
2. Group members each pulled their own weight concerning workload ___________________
3. Group members made their individual deadlines ____________________________________
4. We worked well as a group ______________________________________________________
5. One or two group members did most of the work _________________________________
6. All group members contributed _________________________________________________
7. Manuals are best done collaboratively _____________________________________________
8. Some group members gave too many orders, or didn’t listen ________________________
9. We organized projects well as a group ____________________________________________
10. Our group members would work together again ____________________________________

III. Evaluating Your Group Collaboration
Evaluate working in a group:
- provide specific details, both positive and negative
- described what worked for your group, what didn’t, and why