

## Accessing Core Rubrics in Canvas for Language, Philosophy and Culture Courses

### Adding a rubric to the signature assignment

1. Log in to Canvas and navigate to the core course.
2. Create the signature assignment in Canvas if it does not already exist.
3. After the assignment is saved, click on the assignment in your assignment list.
4. Click on "+Rubric."
5. Click on "Find a Rubric."
6. Scroll to the bottom of the left column to find a category called "University of North Texas."\*
7. Click on "University of North Texas."
8. In the second column, scroll until you find a rubric entitled "Core C/CT/SR/PR" and click on that.
9. When that name appears in the top of the right hand column, click on "Use This Rubric."
10. That will attach the rubric to the assignment.

### Grading on the Rubric

1. Open the assignment in SpeedGrader.
2. Click on "View Rubric."
3. Click and drag the three dots on the bar between the submission screen and the rubric screen to expand the rubric.
4. Click on the boxes to score the assessment on the rubric.
5. Click on "Save" after scoring.